# COOKIE POLICY

## INTRODUCTION

THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC may use cookies, web beacons, tracking pixels, and other tracking technologies when one visits The Polygraph and Risk Management Centre CC websites, including any other media form, media channel, mobile websites, or mobile application related or connected thereto to help customize the website and improve a user's experience.

THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC reserve the right to make changes to the Cookie Policy at any time and for any reason. THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC will alert clients/customers about any changes by updating the "**Last Updated**" date of this Cookie Policy. Any changes or modifications will be effective immediately upon posting the updated Cookie Policy on the websites, and if the customer/client waive the right to receive specific notice of each such change or modification.

## • USE OF COOKIES

A "**cookie**" is a string of information which assigns you a unique identifier that THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC store on your computer. Your browser then provides that unique identifier to use each time you submit a query to the website. THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC use cookies on the website to, among other things, keep track of services you have used, record registration information, record your user preferences, keep you logged into the website, facilitate purchase procedures, and track the pages you visit. Cookies help THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC understand how the website is being used and improve your user experience.

## • TYPES OF COOKIES

The following types of cookies may be used when you visit the website:

## • Advertising Cookies

Advertising cookies are placed on your computer by advertisers and ad servers in order to display advertisements that are most likely to be of interest to you. These cookies allow advertisers and ad servers to gather information about your visits to the website and other websites, alternate the ads sent to a specific computer, and track how often an ad has been viewed and by whom. These cookies are linked to a computer and do not gather any personal information about you.

## • Analytics Cookies

Analytics cookies monitor how users reached the website, and how they interact with and move around once on the website. These cookies let us know what features on the website are working the best and what features on the website can be improved.

- ## THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC Cookies

THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC cookies are "first-party cookies" and can be either permanent or temporary. These are necessary cookies, without which the website won't work properly or be able to provide certain features and functionalities. Some of these may be manually disabled in your browser but may affect the functionality of the website.

- ## Personalization Cookies

Personalization cookies are used to recognize repeat visitors to the website. We use these cookies to record your browsing history, the pages you have viewed, and your settings and preferences each time you visit the website.

- ## Security Cookies

Security cookies help identify and prevent security risks. THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC use these cookies to authenticate users and protect user data from unauthorized parties.

- ## Website Management Cookies

Website management cookies are used to maintain your identity or session on the website so that you are not logged off unexpectedly, and any information you enter is retained from page to page. These cookies cannot be turned off individually, but you can disable all cookies in your browser.

- ## Third-Party Cookies

Third-party cookies may be place on your computer when you visit the website by companies that run certain services The Polygraph and Risk Management Centre CC offers. These cookies allow the third parties to gather and track certain information about you. These cookies can be manually disabled in your browser.

- ## CONTROL OF COOKIES

Most browsers are set to accept cookies by default. However, you can remove or reject cookies in your browser's settings. Please be aware that such action could affect the availability and functionality of the website.

- ## OTHER TRACKING TECHNOLOGIES

In addition to cookies, we may use web beacons, pixel tags, and other tracking technologies on the website to help customize the website and improve your experience. A "web beacon" or "pixel tag" is tiny object or image embedded in a web page or email. They are used to track the number of users who have viewed particular pages and viewed emails and acquire other statistical data. They collect only a limited set of data, such as a cookie number, time and date of page or email view, and a description of the page or email on which they reside. Web beacons and pixel tags cannot be declined. However, you can limit their use by controlling the cookies that interact with them.

- ## RIGHTS RESERVED BY THE POLYGRAPH AND RISK MANAGEMENT CENTRE CC

The Polygraph and Risk Management Centre CC reserves the right to monitor, audit, screen, and preserve The Polygraph and Risk Management Centre CC information as The Polygraph and Risk Management Centre CC deems necessary, in its sole discretion, in order to maintain compliance with this Policy and, by extension, all relevant provisions of POPIA. Any dissemination, unauthorised use, or benefit from any The Polygraph and Risk Management Centre CC information by a User in contravention of this Policy may result in disciplinary action being taken against such User by The Polygraph and Risk Management Centre CC. Furthermore, the use of any account or system in such a way that breaches any of the provisions of this Policy will be reported to the appropriate supervisor or manager within The Polygraph and Risk Management Centre CC, which may lead to further disciplinary action being taken.

- ## **ENFORCEMENT AND POTENTIAL DISCIPLINARY ACTIONS**

Any violation of this Policy may result in disciplinary action being taken against the User in question. Such disciplinary action will be taken in accordance with The Polygraph and Risk Management Centre CC's applicable disciplinary code and may include the (i) termination of employment in relation to employees of The Polygraph and Risk Management Centre CC, or (ii) cancellation or termination of contractual relations in the case of other Users, such as contractors or consultants. Notwithstanding the foregoing, should any authorised User fail to adhere to this policy, the individual will be dealt with as prescribed by The Polygraph and Risk Management Centre CC's disciplinary code and procedures.

- ## **POLICY AWARENESS AND UPDATE**

**Training and awareness**:   The (i) requirement for, and (ii) a user's obligation in terms of, this Policy will be explained in detail in The Polygraph and Risk Management Centre CC's induction program, in the case of employees of The Polygraph and Risk Management Centre CC. Further training and additional awareness regarding the Policy will be offered from time to time by The Polygraph and Risk Management Centre CC. The Polygraph and Risk Management Centre CC will specifically make Users who are not employees of The Polygraph and Risk Management Centre CC aware of the Policy.
**Dissemination**: This Policy will be made available on The Polygraph and Risk Management Centre CC's network, intranet, or similar portals.
**Review**:  This Policy will be reviewed from time to time in order to ensure ongoing compliance with POPIA, but such revisions will take place at least annually. More frequent review may be required in response to (i) exceptional circumstances, (ii) organisational change, or (iii) relevant changes in legislation or guidance.